

The background of the slide features a dynamic, abstract design composed of several overlapping, wavy bands of color. The colors transition from dark navy blue on the left to bright lime green on the right. A single, thin, dark grey line forms a winding path that starts in the upper right quadrant and curves down towards the center of the slide. A small, minimalist figure of a person is positioned on this path, facing right. The figure is white with a black outline and a small black dot for a head.

Sage AR Automation Webinar

27th March 2025

Sage

Agenda

- Issues
- Enhancements (In React Pages)
- Legacy to React migration

Issue1: Additional contacts created in Intacct with an Apostrophe are now synced in SARA

Functional Flow

- Log in to Intacct ERP
- Create an additional contact name with an Apostrophe
- Run the sync
- The contact will appear in SARA

The screenshot shows the Intacct ERP interface. On the left is a sidebar with the 'LOCKSTEP' logo and the account name 'IntacctManualTest-QA2'. The main area has tabs for 'OVERVIEW' and 'DOCUMENTS'. Below these are tabs for 'CREDIT', 'INFO', 'HISTORY', 'ROLLED UP HISTORY', 'CONTACTS' (which is selected), 'TRANSACTIONS', 'NACM', 'ACCOUNT NOTES', and 'PORTAL ACCESS'. A search bar at the top contains the text 'testfeb_03_25: testfeb_03_25'. The 'CONTACTS' tab is active, showing a list of contacts. One contact, 'L_sang_Lockstepqa'new_1, F_s', has a checked checkbox next to it and is highlighted with a blue box. To the right of the contact list are several input fields: 'Name' (L_sang_Lockstepqa'new_1, F_s'), 'Email' (L_sang_Lockstepqa_new_1@gr), 'Email2', 'Primary', 'Keep In Sync With ERP' (checked), 'Statement', 'Invoice', 'Phone', 'Phone Ext', 'Title', 'Fax', 'Fax Ext', 'Address Line 1', 'City', and 'State'. A small 'Edit' button is in the top right corner of the contact list area.

Contact list

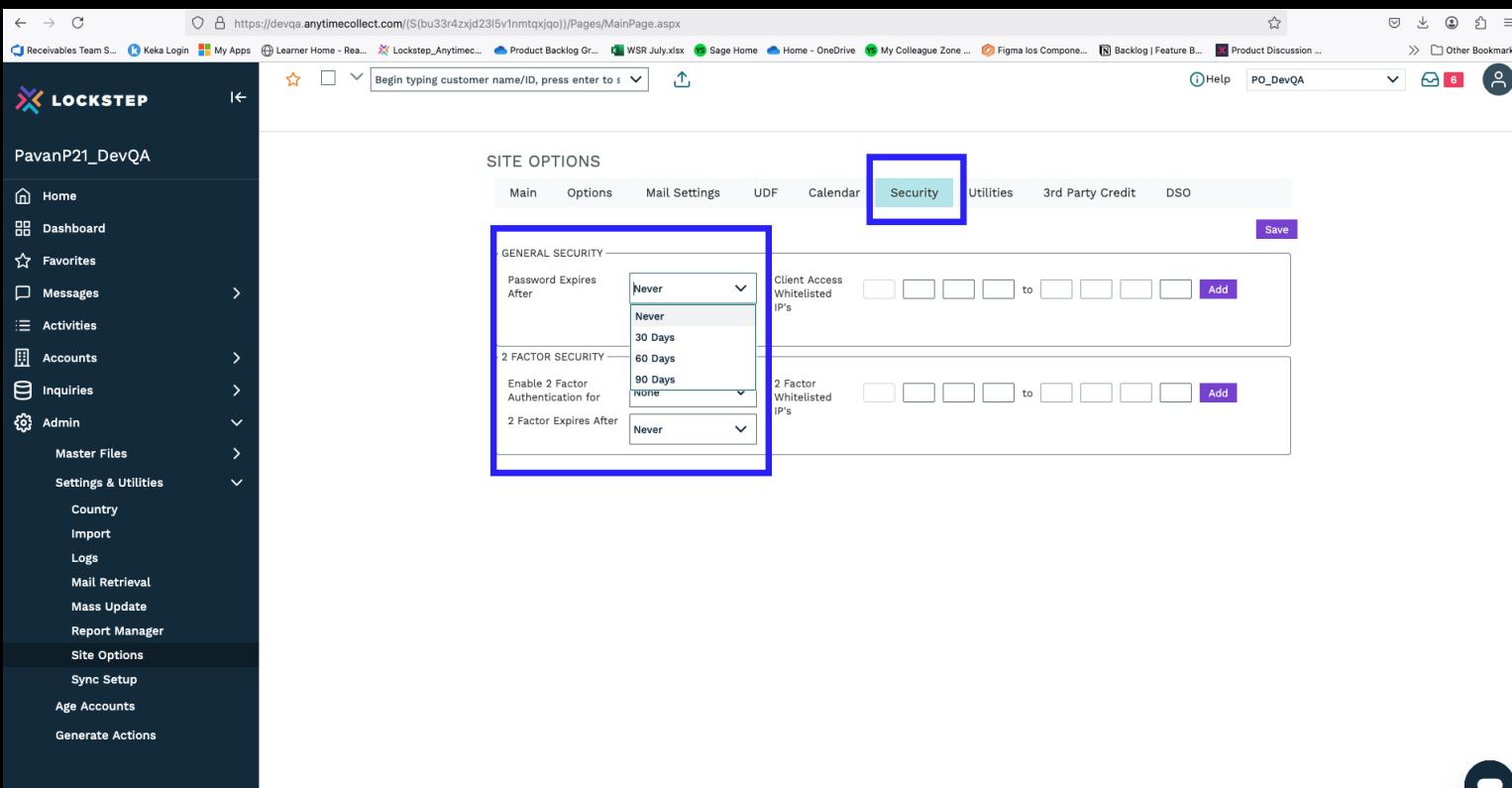
	Category (such as home or office)	Contact
1	Office	<u>L_sang_lockstep_20, F_sang_lockstep_20</u>
2	office2	<u>L_sang_Lockstepqa'new_1, F_sang_Lockstepqa'new_1</u>
3	office3	<u>L_sang_lockstepqa_1, F_sang_lockstepqa_1</u>

Issue2 : A Portal link accessibility is independent of password expiry in webclient

Functional Flow For Setting an Expiry of Account password

- Go to Settings and utility
- Go to Site Option
- Set the Expiry from drop down

Whatever the password expiry is set it will not affect the SS portal link accessibility

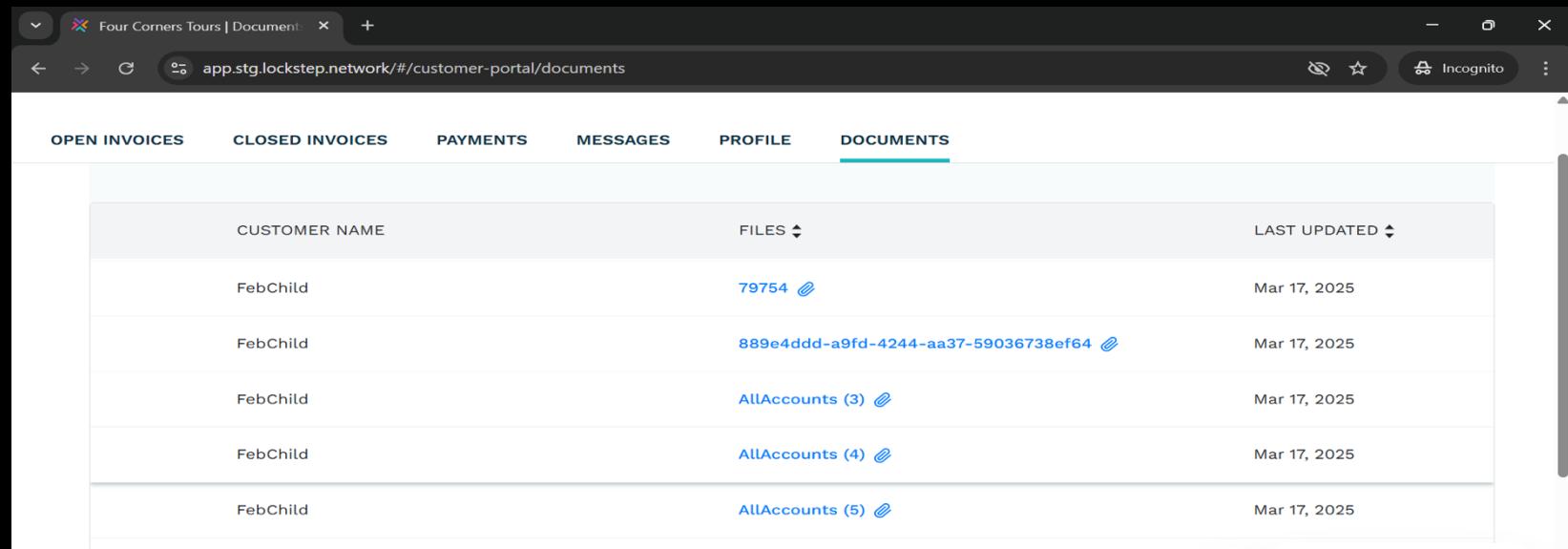


The screenshot shows the Lockstep webclient interface. The left sidebar is dark blue with white text, showing navigation links like Home, Dashboard, Favorites, Messages, Activities, Accounts, Inquiries, Admin, Master Files, Settings & Utilities, Country, Import, Logs, Mail Retrieval, Mass Update, Report Manager, Site Options, Sync Setup, Age Accounts, and Generate Actions. The main content area has a light gray background. At the top, there's a navigation bar with a back arrow, a search bar containing 'Begin typing customer name/ID, press enter to s', a file upload icon, and a 'Save' button. Below the navigation bar is a tab bar with 'Main', 'Options', 'Mail Settings', 'UDF', 'Calendar', 'Security' (which is highlighted with a blue box), 'Utilities', '3rd Party Credit', and 'DSO'. The 'Security' tab is open, showing the 'GENERAL SECURITY' section. This section contains a dropdown labeled 'Password Expires After' with the option 'Never' selected. To the right of this dropdown is a 'Client Access Whitelisted IP's' section with several input fields and an 'Add' button. Below this is a '2 FACTOR SECURITY' section with a dropdown labeled 'Enable 2 Factor Authentication for' set to 'None'. To the right of this is a '2 Factor Whitelisted IP's' section with similar input fields and an 'Add' button. At the bottom right of the 'Security' section is a 'Save' button.

Issue 3 : External Attachments for Parent IDs can now be viewed in SS Portal

Functional Flow

- Open ATC
- Upload document for customer
- Navigate to SS Portal
- Go to Documents Tab
- Uploaded files shown.

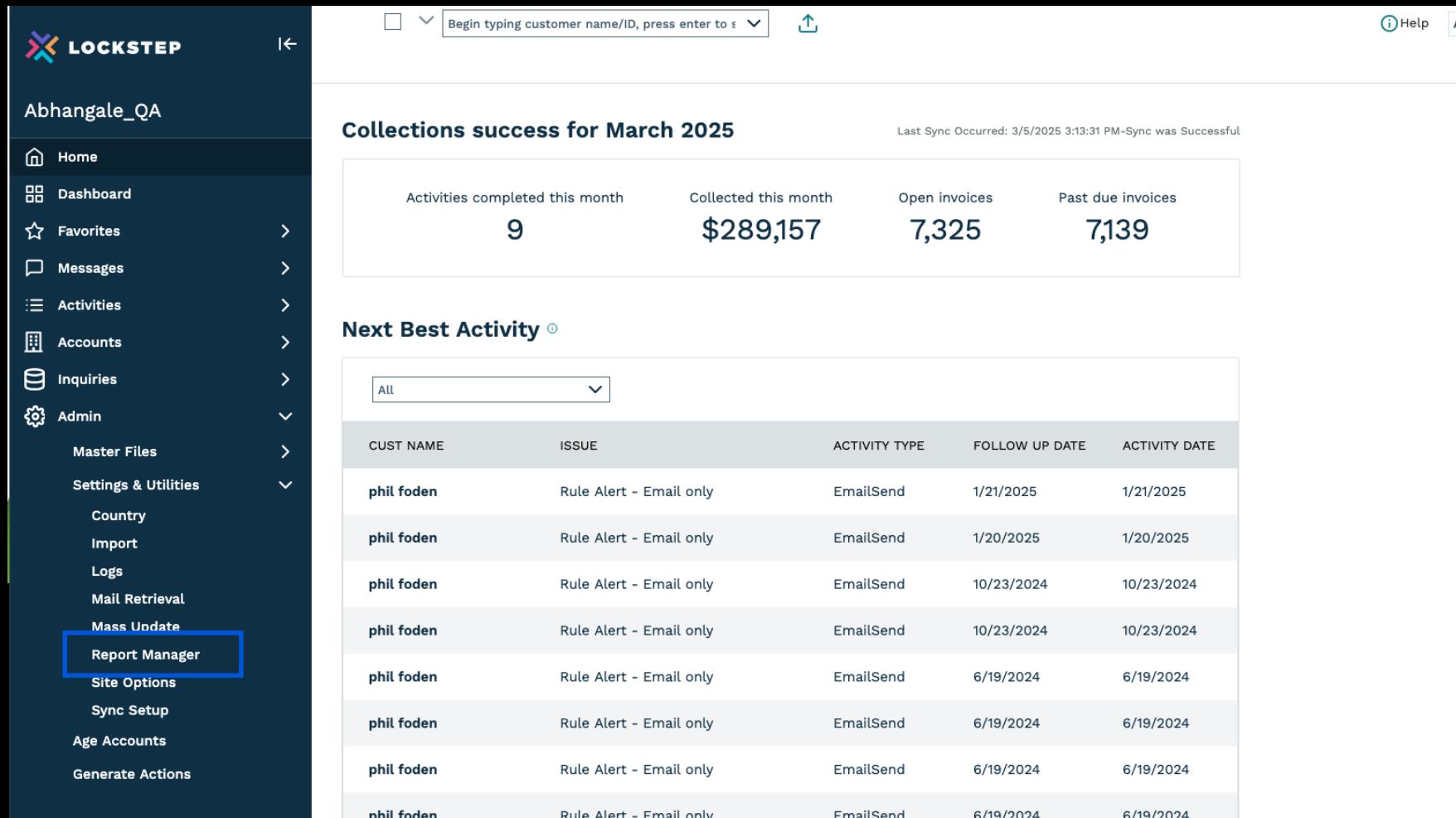


CUSTOMER NAME	FILES	LAST UPDATED
FebChild	79754	Mar 17, 2025
FebChild	889e4ddd-a9fd-4244-aa37-59036738ef64	Mar 17, 2025
FebChild	AllAccounts (3)	Mar 17, 2025
FebChild	AllAccounts (4)	Mar 17, 2025
FebChild	AllAccounts (5)	Mar 17, 2025

Issue 4 : Report Manager Option available for Admin Users in Settings and Utility Tab

Functional Flow

- Go to Admin
- Go to Settings & Utility



The screenshot shows the Lockstep software interface. On the left, a dark sidebar menu is open for the user 'Abhangale_QA'. The menu includes options like Home, Dashboard, Favorites, Messages, Activities, Accounts, Inquiries, Admin (which is expanded to show Master Files, Settings & Utilities, and Report Manager, with Report Manager highlighted by a blue box), and other utility functions. The main content area displays a summary for 'Collections success for March 2025' with metrics: Activities completed this month (9), Collected this month (\$289,157), Open invoices (7,325), and Past due invoices (7,139). Below this, a section titled 'Next Best Activity' lists recent activity logs for 'phil foden', showing multiple 'EmailSend' events for 'Rule Alert - Email only' on various dates from 2024 to 2025.

CUST NAME	ISSUE	ACTIVITY TYPE	FOLLOW UP DATE	ACTIVITY DATE
phil foden	Rule Alert - Email only	EmailSend	1/21/2025	1/21/2025
phil foden	Rule Alert - Email only	EmailSend	1/20/2025	1/20/2025
phil foden	Rule Alert - Email only	EmailSend	10/23/2024	10/23/2024
phil foden	Rule Alert - Email only	EmailSend	10/23/2024	10/23/2024
phil foden	Rule Alert - Email only	EmailSend	6/19/2024	6/19/2024
phil foden	Rule Alert - Email only	EmailSend	6/19/2024	6/19/2024
phil foden	Rule Alert - Email only	EmailSend	6/19/2024	6/19/2024
phil foden	Rule Alert - Email only	EmailSend	6/19/2024	6/19/2024

Enhancements

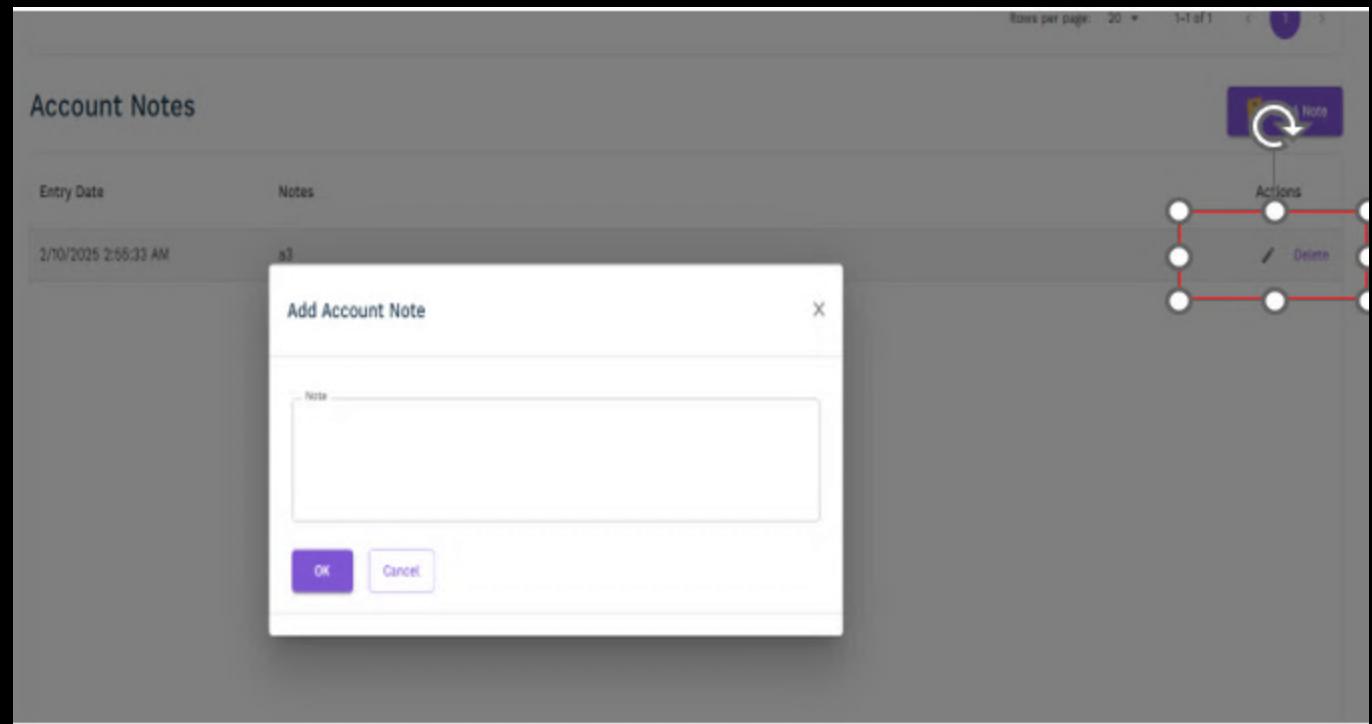
- Ability to edit Account Notes (New Feature in React)
- View Settings created in Legacy can be viewed and edited in the React page
- Personal contacts and UDFs are visible in To and Cc fields while drafting emails (Available in React)

Account Notes are editable now (New Feature in React)

This feature will help the users to edit account notes.

Functional Flow

- Navigate to Inquiry
- Go to by User
- Open Activity page
- Click on Account Notes
- Edit the Account Notes



View Settings created in Legacy can be viewed and edited in React

View settings created in legacy page can be used in React page with an ability to Edit if required.

Functional Flow

- Navigate to Inquiry
- Go to by User
- Open any communication page in legacy
- Create a view setting in Legacy
- Go to the React page
- You should be able to see View setting in React
- Edit the view settings

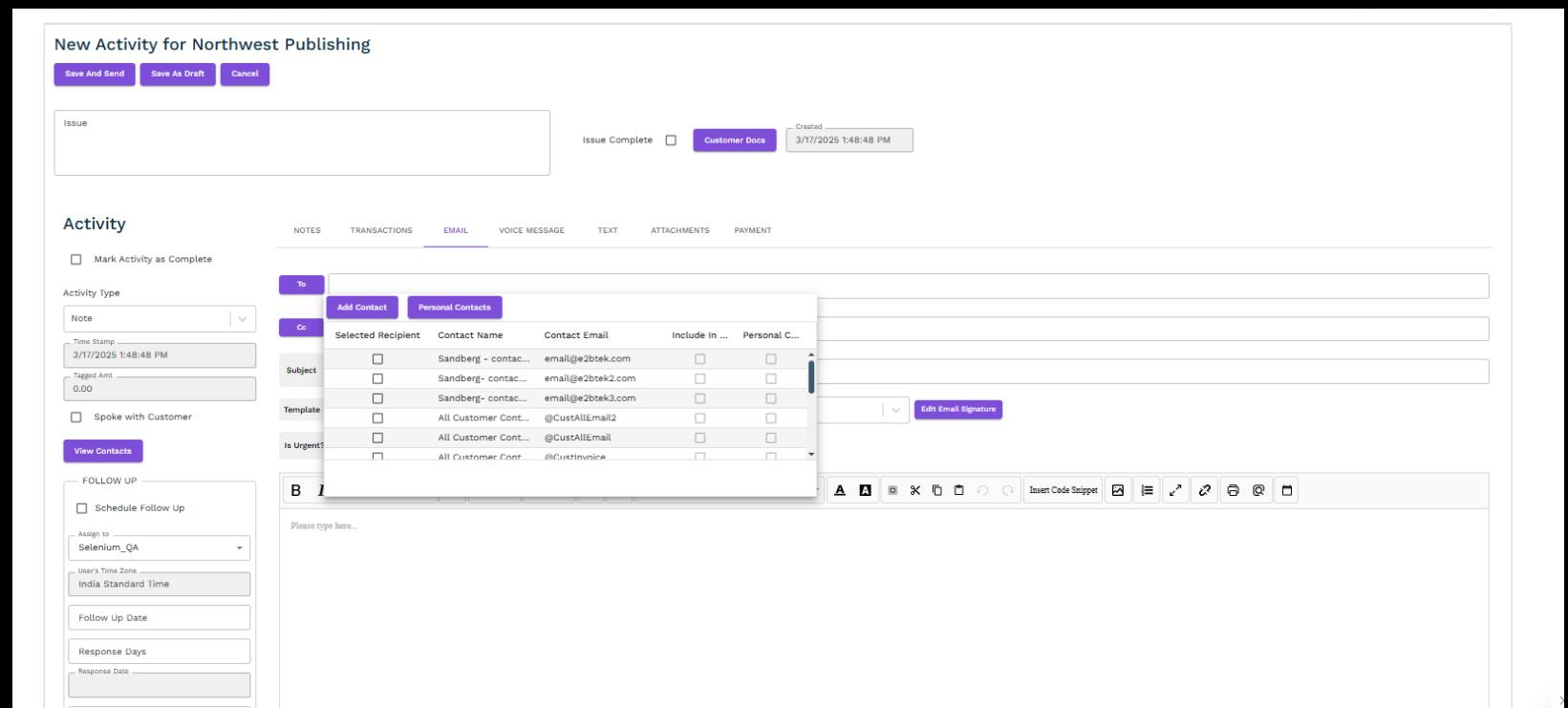
View Settings												
Save current settings as				Save	Include All Users							
Show System Settings												
Setting Name	Sort Order	Is Defa...	Show	Is Sys...	Save	Delete	Setting Name	Sort Order	Is Defa...	Show	Is Sys...	
Test View	99	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								

Personal contacts and Contact UDFs are now visible in 'To' and 'Cc' fields while drafting mail in Activity Section (React)

This feature will help the users to Select contact in the TO and CC field.

Functional Flow

- Navigate to Inquiry
- Go to by User
- Open Activity page
- Click on Email
- Click on To
- Click on Cc



Legacy to React Migration

Done

- Company Page

Coming up in next few releases

- Stripe Payment Merchant in Company Page
- Admin Master Files Section (Credit class, Customer, Users)
- Settings & Utilities

Company Grid

Company Form

Edit company information

Display Company ID _____

Home Curr ID _____

~ UnAssigned ~

Online Payments _____

Pending Payment Prefix _____

Pending Payment Next No _____

Pending Payment Match Method _____

Allow Application of Credit Memos _____

Scheduled Payment Option _____

Cust Online Pmt Option Default _____

Allow Partial Pmts

Invoice Form _____

Mail Settings _____

Mail Settings _____

Cust ID _____

Online Invoice PDF _____

Customer Logo

Address

Use Remit To Address

Address name _____ Street Addr Line 1 _____ Street Addr Line 2 _____

Street Addr Line 3 _____ Street Addr Line 4 _____ Street Addr Line 5 _____ City _____

State _____ Postal Code _____ Country _____ Phone _____

Phone Ext _____ Fax _____

Magic Link

Magic Link Code _____

Magic Link _____

Payment Merchant Grid

Payment Merchant Form

MERCHANT ACCOUNT SETUP

REFRESH BESTFIT DENSITY

+ ADD NEW RECORD

Actions	Merch Acct...	Merch Acct Desc	Company ID	Curr ID	Max Paym...	Active	Cust Class ...	Interface	Dual Merch...
	Contains	Contains	Contains	Contains	Equals	Is any	Contains	Contains	Contains
	R_auth01	R_auth01	E2B USD	USD	99,999	<input type="checkbox"/>		AuthorizeNet	
	R_solu01	R_solu01	E2B USD	USD	999,999	<input type="checkbox"/>		SoluPay	
	R_AFF_2	R_AFF_test2	E2B USD	USD	9,999	<input type="checkbox"/>	Affinipay	Credit Card	
	L_AFF_test	L_AFF_test	E2B USD	USD	0	<input type="checkbox"/>	Affinipay	Credit Card	
	R_fortis03	R_fortis03	E2B USD	AUD	99,999	<input type="checkbox"/>		Fortispay	
	R_paya01	R_paya01	E2B USD	USD	99,999	<input type="checkbox"/>		SagePayment	
	auth_01	authorize.net	E2B USD	USD	99,999	<input type="checkbox"/>		AuthorizeNet	
	Payments -	ONBOARDING_COMPLETED	E2B USD	AUD	9,999	<input type="checkbox"/>	Affinipay	Credit Card	
	fortis04	fortis04	E2B USD	USD	999,999	<input type="checkbox"/>		Fortispay	
	11284	R_wldpay01	E2B USD	USD	9,999	<input type="checkbox"/>		Worldpay	
	Payments e	ONBOARDING_COMPLETED	E2B USD	USD	9,999	<input type="checkbox"/>	Affinipay	EFT	
	R_crdkx01	R_crdkx01	E2B USD	USD	99,999	<input type="checkbox"/>		Cardknox	

Rows per page: 20 1-15 of 15

Add Merchant Account

Merch Acct ID

Merch Acct Desc

Company ID

Max Payment Amt

Country Code

Active

Curr Id Cust Class ID

Interface DualMerchAcctType

Check Duplicate Payments

Interface URL EFT/Credit

Interface URL EFT Only

Submit Cancel

Webhook Grid

WEBHOOKS								
Actions	Description	Webhook ...	Payment T...	Webhook U...	Bulk Webh...	Access Cr...	Security Cr...	Currency ID
		Contains	Contains	Contains	Contains	Contains	Contains	Contains
 	Company_Webhook	Payment	None	intacct	USD			

Webhook Form

WEBHOOK FORM

Description: Company_Webhook

WebHook Type: Payment

Currency: USD

Payment Type: None

Access Credential: intacct

Security Credential: None

WebHook URL: (empty)

Bulk WebHook URL: (empty)

WH Parameter 1: CHK-000001

WH Parameter 2: Cash

WH Parameter 3: E2B USD

WH Parameter 4: (empty)

WH Parameter 5: (empty)

WH Parameter 6: (empty)

WH Parameter 7: (empty)

WH Parameter 8: (empty)

WH Parameter 9: (empty)

WH Parameter 10: (empty)



Thank You!